



KCCTO Progression of Professional Development Scholarship AIM4Excellence Directors Credential Policies and Procedures

Scholarship Overview

AIM4Excellence Director Credential Scholarships are eligible to Kansas directors working in a licensed child care facility and meeting the requirements of the scholarship program.

<p>National Director's Credential</p> <p>For more information prior to applying contact Tara Glanton at kccto@ksu.edu or call 785-532-7197</p>	<p>Pre-Application Requirement</p> <ul style="list-style-type: none">• Completed Cape Profile• Complete an IPDP <p>Applicant must:</p> <ul style="list-style-type: none">• Be the Director of a licensed facility in Kansas• Complete all 9, self-paced interactive online Aim4Excellence learning modules (one module per month)• Participate in monthly check-in calls with KCCTO Professional Development Support Specialist (PDSS)• Participate in Cohort Zoom meetings with other professionals working towards the same goal	<p>KCCTO will:</p> <ul style="list-style-type: none">• Pay \$1,750 registration fee-McCormick Aim4Excellence Learning Modules• PDSS will provide direct support
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AIM4Excellence Directors Credential

Policies and Procedures

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Application Prerequisite

Before applying, you must complete an Individual Professional Development Plan, IPDP. Tools for completing the plan are available on the Scholarship page.

Application Steps

Applicants applying for this scholarship will follow these steps:

1. Provide contact and background information. Applicants will provide their contact information, early childhood employment history, and professional development background.
2. Complete an Individual Professional Development Plan (IPDP)
3. A W-9 is required. Details are provided in the application process.

How does KCCTO award scholarship funds?

Pay Endorsement or Credential Application

- Advance-Pay for credential modules

What types of documentation will be required for the scholarship application?

All documentation must include the scholarship applicant's name.

- **Verification of Course Completion** – Scholarship applicants must verify course completion.

Verification of Course Payment and Completion

To continue to provide Progression of Professional Development Scholarships to Kansas providers, Kansas Child Care Training Opportunities, Inc. (KCCTO) must receive confirmation of payment and verification of completion of the courses for which scholarships are requested. Payment confirmation must indicate the name of the payee.

Failure to Submit Verification of Training Completion

If a scholarship applicant fails to verify training completion, he or she may be ineligible for future scholarships.