

## Mini Grant Proposal Rubric 2024

Proposer:

Affiliated with:

Criteria	Insufficient 0 pts	Emerging 2 pts	Acceptable 4 pts	Excellent 6 pts
<b>Components</b>	Missing many of the application components. Descriptions are unclear.	Includes some but not all of the application components. Descriptions are clear but lack enough detail for replication.	Addresses All required components In general and sufficient detail for replication by other	Clearly Includes and describes all application components with details to replicate by other organizations.
<b>Rational and Purpose</b>	No clear application or significance to indicate a need for the project. Does not address recruitment or retention of the workforce or awareness of the career pathway.	Insufficient justification of need for the project. Limited elaboration on recruitment or retention of the workforce or awareness of the career pathway.	Shows some support indicating the need for the project in current field of study; showed significance of the project and logical connection to recruitment or retention of the workforce or awareness of the career pathway.	Shows strong, clear support indicating the need for the project; thoroughly addressed significance of the project for current and future use; project activities directly impacts recruitment or retention of the workforce or awareness of the career pathway
<b>Description of Project</b>	No clear description of the project, partners, timeline, or resources is provided.	Description includes most components but not detailed or missing timeline, participants, and/or outcomes	Innovative project; description includes general timeline, participants, and outcomes	Innovative project; description includes detailed timeline participants and outcomes.
<b>Annotated Budget</b>	Does not address the justification for the expenditures. Expenditures not itemized. Total Expenditures exceed 10,000.	Vaguely addresses a justification for expenditures. Expenditures itemized; does not exceed 10,000.	Addresses each expenditure with a clear justification; provided an account for major/most expenses; does not exceed 10,000.	Thoroughly addresses each expenditure with a clear justification; provided detailed account of expenses. Does not exceed 10,000.

+5 Bonus points for Collaborations:

Total points:

Comments:

Approved: Yes

No