

KANSAS EARLY CHILDHOOD

CareerPathway

Workforce and Community Engagement Mini-Grant Webinar

February 2, 2024
1:00pm

Career Pathway Team

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Mini-Grant

Opportunity for Institutions, Organizations, and Community Partners to secure **up to \$10,000** to elevate Early Child Care and Education Workforce

- **Purpose:** Target **recruitment and retention** challenges and build awareness.
- **Outcomes:** Recruitment, retention, and promotion of the Career Pathway
- **Funding Source:** Kansas Department for Children and Families (DCF)

Basic Information on Mini-Grant

Grant Amount: Up to \$10,000

Eligibility: Institutions of higher education, school districts and CTE programs, municipalities, employers, and community organizations in Kansas.

****Must be in Kansas***

- Tech Schools
- Community Colleges
- Universities
- CTE Programs within School Districts (high school)
- Organizations
- Extension

Encourage Collaboration!

Hurry . . . Deadline is 2/23/24

Submission Deadline: February 23, 2024 (end of day)

Proposal Components: Online submission including annotated budget (up to \$10,000), addressing each requirement

Funding Allocation: Funds will be paid up front. Project/activity must be completed, and receipts/documentation received by May 31, 2024.

Support: CP team will offer guidance

Innovative Recruitment &
Retention Strategies

Funds can NOT be used for:

- Food
- To supplant faculty salary (for full time faculty)

Part-time faculty may be reimbursed for time

- Payment directly to employees for bonuses, benefits (insurance), etc.
- [Professional Development Scholarships](#)
- General classroom materials
- Outdoor playground equipment

Grantee must work in Kansas

Be 18 or older

Required for the proposal:

Applicant Information: Primary Contact, address, email, phone, organization details.

Project Rationale: Clear articulation related to workforce recruitment, retention, and Career Pathway promotion.

Project Description: Timelines, participants, facilities, outcomes.

Resources: All needed for project implementation.

Budget: Annotated budget (up to \$10,000) with justification.

Impact Report: Assurance of submission by May 31, 2024.

Timeline:

- 1/24/24: Mini-grant application opens
- 2/2/24: Mini-grant Informational Webinar, 1:00 PM
- 2/23/24: Application closes
- 2/28/24: Proposals reviewed; grantees notified first week of March
- 3/1/24: Expenditures must be dated between 3/1/24 - 5/31/24
- 5/31/24: Project completion, including submitted receipts, summary report, and documentation

Examples of Projects:

- Develop professional learning course/toolkit tied to R & R
- Events for ECCE workforce recruitment/retention
- Marketing project to promote early childhood careers
- Funding for materials/speaker/travel for professional learning
- Community/local recruitment & retention events
- Innovative project to promote importance of EC and professionalism
- Other ideas?

Mini-Grant Scoring Rubric

Criteria	Insufficient 0 pts	Emerging 2 pts	Acceptable 4 pts	Excellent 6 pts
Components	Missing many of the application components. The style of writing does not facilitate effective communication.	Include some of the application components. Writing errors but does not distract the reader.	Included most application components. Effectively communicates.	Included all application components. The style of writing facilitates communication.
Rational and Purpose	No clear application or significance to indicate a need for the project. Does not address recruitment or retention.	Lacked support for the need for the project in current field of study. Little elaboration on application or significance or project.	Showed some support indicating the need for the project in current field of study; showed significance of the project and logical connection to recruitment or retention	Showed strong, clear support indicating the need for the project in current field of study; thoroughly addressed significance of the project for current and future use; project activities directly impacts recruitment or retention
Description of Project	No clear description of the project is provided.	Description leaves out detailed timeline, participants, and/or outcomes	Innovative project; description leaves out detailed timeline, participants, or outcomes	Innovative project; description includes detailed timeline participants and outcomes
Annotated Budget	Did not address the justification for the expenditures.	Vaguely addressed a justification for expenditures.	Addressed each expenditure with a clear justification; provided an account for major/most expenses.	Thoroughly addressed each expenditure with a clear justification; provided detailed account of expenses.

Focus on impact, recruitment and retention strategies
Replicable?

Extra 5 points for Collaboration

For more information:

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