

KANSAS EARLY CHILDHOOD

# CareerPathway

## Career Pathway Workforce and Community Engagement Mini-Grant Request for Proposals 2024

### Purpose:

One of the primary outcomes of The Career Pathway (CP) initiative is to engage institutions, organizations and community partners to address the challenges of recruitment for and retention of the early childhood care and education (ECCE) workforce and to build awareness of and support for Kansas' workforce. The CP team is pleased to announce mini-grant awards of up to \$10,000 for institutions, organizations and community partners that propose innovative strategies for recruitment, retention of ECCE professionals and promotion of the Career Pathway. All successfully funded projects will be designed for replication by others. This mini-grant is made possible by Kansas Department for Children and Families (DCF).

### Deadline for submissions:

All submissions must be submitted electronically [here](#) by EOD on February 23, 2024.



### Eligibility:

Proposals may be submitted by institutions of higher education, school districts including Career and Technical Education (CTE) programs, as well as municipalities, extension, employers, and community organizations across Kansas. The CP team will offer support and guidance throughout the application process including approved funding allocations. Funding may not be used to purchase food. Projects must be implemented in Kansas.

### Requirements:

Proposal submissions should be submitted electronically including a budget (with budget justification) up to \$10,000 addressing each required component. Most mini-grant funds will be paid at the time of the award for all eligible expenses clearly identified and justified in proposed budget. The project/activity must be completed by May 31, 2024. Recipients must submit 1) an impact summary report of the project with documentation of outcomes; and 2) all receipts for expenditures by May 31, 2024. All project materials will be featured on the Career Pathway website, through social media, and/or in print or other appropriate means to share.

Successful proposals will include:

1. Name, address, email and phone of applicant(s) and name and description of organization, institution (please include relevant website if applicable)
2. Clearly articulated project rationale related to recruitment and retention of the workforce and/or promotion of the Career Pathway. Each proposal will demonstrate how the project may be replicated by similar entities.
3. Clear description of the project/activity timelines, participants, facilities and outcomes.
4. All resources needed to implement the project/activity.
5. An annotated budget with justification (how the funds would be used) up to \$10,000.
6. Assurance that a demonstrated impact report with all vendor receipts will be submitted to the CP project by May 31, 2024.

### Supporting Partners



### Examples of Projects/Activities:

While we include some examples, we encourage proposers to tailor projects to their needs and opportunities.

Description of Project/Activity
Develop professional learning course/tool kit (e.g., course/PD to recruit and train supervisors for field experiences, course for program directors to recruit and retain staff)
Events to recruit and/or retain ECCE workforce (e.g., Host recruitment day, Seminar on Well-being, etc.)
Marketing project to promote early childhood careers (e.g., video production team to create video interviews)
Funding for materials/speaker/travel for professional learning (e.g., materials for book study, updated curriculum, and assessments tools for higher education coursework, etc.)

**All projects have a potential to be used by others to meet similar goals.**

Important Dates	
1/24/24	Mini-grant application opens
2/2/24	Mini-grant Informational Webinar 1:00 PM Central Time <a href="https://ksu.zoom.us/j/ab2efZ4yoT">https://ksu.zoom.us/j/ab2efZ4yoT</a> <i>Access to recorded webinar will be available upon request.</i>
2/23/24	Application Closes
2/28/24	Proposals reviewed and grantees notified
3/1/24	Expenditures for your project must be dated between 3/1/24 - 5/31/24.
5/31/24	Project completed, including submitted receipts, summary report, and documentation.

### Questions?

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### Supporting Partners

